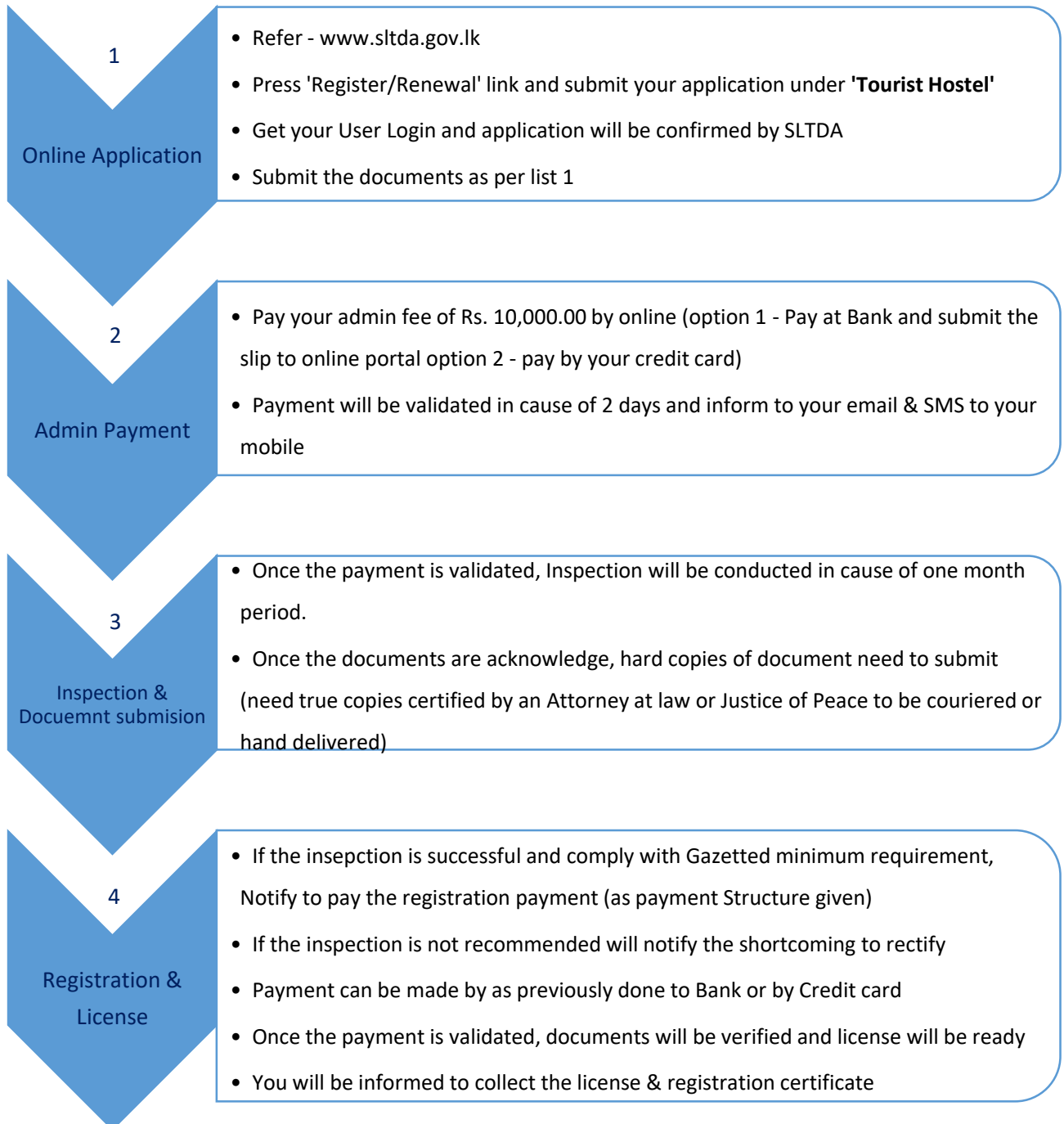


Registration/Renewal – Tourist Hostel

Process



Name change/Ownership Change – Rs.2,000/-

Tourist Hostel - Registration

Required Documents:

S/N	Required Documents (9)
1	Business Registration
2	Form 1 or 48/20 (If the Business Reregistered as a limited liability company)
3	Trade License or consent letter from the Local Authority View
4	Approved Building Plan or consent letter from the Local Authority or Urban Development Authority View
5	Deed or Lease Agreement or consent letter from Divisional Secretariat or Land-owning authority View
6	Insurance Policy covering Public Liability
7	Certificate of Fire Protection
8	No objection letter from the owner of the premises

Note: Submit the documents as 'True Copy' ascertained by Attorney at law or Justice of Peace

Fee - Registration

Category	1 st payment Inspection Rs.	2 nd payment Registration Rs.	Total payment Rs.
Tourist Hostel	10,000.00	11,500.00	21,500.00

Tourist Hostel - Renewal

Required Documents:

S/N	Required Documents (7)
1	Trade License or consent letter from the Local Authority View
2	Insurance Policy covering Public Liability
3	Certificate of Fire Protection
4	Lease Agreement(If Expired)
5	No objection letter from police or Grama Niladari
6	If there is a change in the business name, written request from the applicant
7	If any major renovation done to the establishment, a letter informing the same

Note: Submit the documents as 'True Copy' ascertained by Attorney at law or Justice of Peace

Renewal Fee:

Category	Renewal Fee Rs.
Tourist Hostel	15,000.00

Please note that considering the impact to the Tourism Industry by pandemic of COVID-19, the renewal fee has been waived off as follows;

1. Waived renewal fee for year 2021 those who have paid renewal fee for the year 2020
2. Waived renewal fee for the year 2020 those who have not renewed for the year 2020.
3. This is only valid for registered establishment or services who have renewed their license until at least the year 2019.
4. Establishment or services that have not renewed their license for over a year can avail of the relief measure by paying the previous years' fees.